

**Minutes of the Board meeting on Enhancing Disaster and Climate Resilience in RMI through
improved Disaster Preparedness and Infrastructure Project,
Marshall Islands Resort, 1.30pm, August 30th, 2019**

Present:

Executive

Ms. Karin Takeuchi (Chairperson) UNDP Deputy Resident Representative, Pacific Office

Senior Beneficiary

Ms. Kino S. Kabua Acting Chief Secretary, Office of the Chief Secretary (OCS) to the President

Supporters

Mr. Reggie White	Director, National Weather Service
Mr. Timmy Langrine	Director, National Disaster Management Office (NDMO)
Mr. Yoshi Kaneko	National Telecommunications Authority (NTA)
Mr. Kenny Paul	Ministry of Works, Infrastructure & Utilities
Mr. Holland Salomon	NDMO/OCS
Mr. Sef Korok	Ministry of Finance, Banking & Postal Service/OCS-Ebeye
Mr. Ariston Santiago	Kwajalein Atoll Development Authority

Development Partner

Mr. Sho Matsumura Economic Advisor/Researcher, Embassy of Japan

Project Assurance

Ms. Merewalesi Laveti UNDP Monitoring & Evaluation Analyst, Pacific Office

Project Manager & support team

Ms. Yoko Ebisawa	UNDP Project Manager
Mr. Subarna KC	UNDP Deputy Project Manager
Mr. Murod Ruziev	UNDP Project Procurement Specialist
Mr. Luis Gamarra	UNDP Project Consultant

RMI in country team

Mr. Kulendra Verma	UNDP RMI Country Project Co-Ordinator
Ms. Teresa White	UNDP Finance/Admin Officer

Technical Advisory Group

Mr. Noud Leenders	Interim Japan Project Manager, UNDP RESPAC Project Manager/UNDP DRM Advisor
Mr. Paula Cirikiyasawa	Interim Japan Project DRM Specialist/UNDP RESPAC Project DRM Recovery Specialist

Opening Prayer

1.0 Welcome

- 1.1 The Chairperson thanked everyone for their participation at the Inception meeting earlier in the day and mentioned that the meeting will be a continuation of the issues discussed and that pertinent issues particularly the Next steps and the Results and Resources Framework (RRF) will require formal Board approval.

2.0 Agenda Item 1: Project Overview and discussion

- 2.1 Mr. Noud Leenders: presented on the Overview of the RMI Project recapping on the activities within Components 1-3 of the RMI Project document, Indicators and Progress. He also highlighted the Next Steps, significant of which is the proposition to convene the next Project Board meeting on the 2nd week of November 2019.
- 2.2 The meeting noted the issues presented particularly on the next steps, convening the next Project Board meeting on the week of November 2019 since it will provide the project team firm grounding to track progress, challenges and review the need for the no cost extension.

3.0 Agenda Item 3: Changes in the Results and Resources Framework (RRF) and Additional Risks

- 3.1 Ms. Yoko Ebisawa presented on the RRF Overview and risk-log frame. In her presentation, she delved on the understanding that the RRF will be reviewed and updated based on the baseline data update from the series of scoping mission undertaken in May 2019. Thereafter, the revised RRF for the Project will need formal Board approval for appropriate documentation purposes.

Issues Discussed:

- 3.2 Ms. Kino Kabua enquired on how UNDP arrived at the five (5) government departments-RRF Indicator #1.1. Mr. Noud Leenders in response mentioned that the five will be in addition to the baseline and that UNDP will itemize the 5 government departments – i.e. NDMO, GOB/EOC Ebeye, NWSO, Ministry of Health and Ministry of Education – in the revised RRF.
- 3.3 Mr. Sho Matsumura enquired on how UNDP arrived at the RRF Indicator #2.2, where forty percent of women¹ was proposed to be trained from the 20 staff members mentioned. Ms. Kino Kabua then enquired whether it would be possible to increase this indicator to fifty percent rather than the forty. Mr. Luis Gamarra as a joint response mentioned that the indicator was derived as a progressive percentage from the baseline available. It was mentioned that this proposed percentage is higher than in other countries, considering the level of women participation in RMI.
- 3.4 The Chairperson noted the comments and the ensued exchanges on the subject matter. The revised RRF was thereafter approved by the Project Board.
- 3.5 Within the revised risk log frame, Mr. Timmy Langrine commented that the mitigation action of the risk “inadequate early warnings systems do not reach the potential affected

¹ #staff and members of the Emergency Operational Centre and Disaster Management Team have improved their capacities in information management and coordination (equipment and gender sensitive guidelines)

communities” to be rephased to “Integration of the equipment to be provided into the efforts of the communication cluster to be established and other entities with presence at community level (e.g. Min. Education and Health, WUTMI, Red Cross). By the efforts of National Emergency Operation Center”

3.6 The Chairperson also mentioned that the Risk Log and the Social & Environment Risk (SER) will be reviewed and amended accordingly and requested the project board member to deliberate for approval. The Project Board in its deliberation, approved the Risk Log and the Social & Environment Risk (SER). The Chairperson informed the meeting that the minutes of the Board meeting will be circulated accordingly.

4.0 Agenda Item 4: Next Steps

4.1 The second Board meeting was proposed to be held in November 2019 and the Project Board agreed accordingly.

4.2 Ms. Yoko Ebisawa mentioned that the Team will also be providing monthly progress reports to the RMI Government and the Embassy of Japan, RMI in addition to the mandated Quarterly reporting.

4.3 Mr. Noud Leenders informed the meeting that adjustment in activity implementation can be done by Technical Advisory committee and does not warrant the Board’s consideration.

4.4 As noted by the Project Board, the outstanding Issues include:

- NTA site/lease for the Majuro NEOC
- Ebeye site/lease/ design specifications².

5.0 Agenda Item 5: Concluding Remarks

5.1 The Chairperson thanked the RMI Government for the guidance thus far and the positive collaboration with the Embassy of Japan to date.

Close: 2.30pm

Next Meeting: November 2019



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Ms. Karin Takeuchi, UNDP Deputy Resident Representative, Pacific Office
Chairperson

04/11/2019

Date

² Mr. Reggie White in his capacity as a KADA Board member gave his assurance that all outstanding issues will be sorted within a month.

